



Job Description: Logistics Team Member

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Title: Logistics Team Member
Reports To: Head of Logistics
Position Type: Volunteer

Camp Promise is actively recruiting individuals to join our Logistics Team. This group of individuals is essential to making sure our camp activities run smoothly, safely, and on-time. In the background, at all hours of the day, these volunteers stay one step ahead and one step behind camp, planning and coordinating the setup and take-down of camp activities, cabin needs, and camp maintenance. If you like working behind the scenes, apply today to join our Logistics Team!

Essential Job Functions

- Work with a team of volunteers to coordinate and deliver the logistical needs of camp
- Ensure that camp and program areas are kept free of hazards and debris
- Ensure camp volunteers and campers know and follow safety procedures
- Ensure plans are prepared and implemented to meet camp outcomes and the abilities of all campers
- Assist in the management and care of physical facilities and equipment in responsible program areas

Roles & Responsibilities

- Assist with all logistical aspect of camp, as directed by the Director of Logistics
- Assist with camp setup before camp begins, including but not limited to unloading supply trucks, rearranging cabin bunks and moving in hospital beds, distributing medical equipment across camp, etc.
- Assist with nightly charging of electric wheelchairs and other medical equipment, per electric circuit capabilities
- Assist with set-up and take-down of activities throughout the week of camp
- Assist with safety, security, and emergency plans and procedures
- Assist with maintenance and repair of camp facilities and campgrounds
- Assist with camp clean up at the end of camp, including but not limited to packing supply trucks, reassembling cabins, removing hospital beds, packing and storing storage boxes, garbage/recycle removal
- Other duties as assigned

Requirements

- At least 16 years of age (as of the first day of camp)
- Able to lift and carry supplies and equipment (40 lbs)
- Able to work independently and as part of a team



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- Physical mobility and endurance to perform tasks while standing/walking for long periods of time (60 minutes or more).
- Physical and mental ability to respond appropriately to emergency situations.
- Punctual with good time management skills
- Organized and flexible
- Able to problem solve and ask for help when needed
- Able to accept guidance and supervision from others
- Able to relate to and interact with youth and adults in a positive manner
- Physical and mental ability to respond appropriately to emergency situations.
- Must complete online application and submit proof of physical exam and copy of immunization records
- Complete paperwork for required reference and criminal background checks
- Available to attend pre-camp Orientation & Training
- Adherence to Camp Promise Participation Agreement
- Available to stay overnight for the entire duration of the camp session
- Willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities, and with daily exposure to the sun, heat, the outdoors, etc.

Position Benefits

- Extensive training both before and during camp
- Opportunity to develop and refine leadership skills
- Camp T-shirt and yearbook
- Lodging and meals for training sessions and the duration of camp
- Friends and memories for life
- A priceless experience

How to Apply

- Visit www.camppromise.org/apply

