

# CAMP PROMISE 2024 VOLUNTEER APPLICATION CHECKLIST



*Welcome!* Below is an outline of the steps needed to volunteer at Camp Promise.

Feel free to use this worksheet to help you progress through our application process. Please do not submit this guide with your application. Please keep in mind that in addition to your online application, you will need to download, print or scan, and then upload the forms back to your application. You will be able to access all necessary forms once you register as a user in our system and begin your online application.

Applications are processed on a rolling basis and volunteer positions are filled on a first-come, first-served basis, so we recommend getting your application in as soon as possible. Please understand that we can only accept campers based on the number of volunteers we have. We accept campers five (weeks) prior to our camp session. At that time, each camper who has not yet been designated a volunteer will be placed on a waitlist. To avoid having to waitlist campers, please complete your applications as soon as possible. **Please contact our office if you have any questions.**

## 1. ONLINE APPLICATION

Complete your secure online application at: [camppromise.org](https://camppromise.org)

**PLEASE NOTE!** If you did not apply to attend Camp Promise in 2023, you will have to upload the below documents to your application. If you did apply to attend in 2023, as long as there has been no changes to your ID, Insurance info, or your immunization records, we can use your uploads from 2023. **If there have been changes, please upload new documents to your application.**

**Upload the following documents to your application:**

- Current photo
- Government-issued ID (campers 18+ only)
- Insurance card(s) (front and back)

## 2. MEDICAL DOCUMENTS

**Upload the following documents to your application:**

- Signed and completed Medical Form (completed within last 2 years)
- Copy of immunization records
- Additional medical directives (optional)

## 3. INTERVIEW\*

You will be prompted to schedule your Google Meet Video Call, upon completion of your application, to review your application with a member of our leadership team.

**My phone conversation is scheduled for:** \_\_\_\_\_

*\*Applicants will be invited via email to schedule an interview. Both new and returning volunteers must complete an interview each year.*

## 4. BACKGROUND CHECK

A background Check must be completed before acceptance to camp. You will receive an email invite requesting that you complete the necessary info needed. You will receive all the information needed to complete the background check after your interview is complete.

## WELCOME PACKET

Accepted volunteers will receive a Welcome Packet via email that includes staff handbook, list of theme days, packing list, and directions to camp.